

DEVELOPMENT BANK OF AMERICAN SAMOA P.O. Box 9 Pago Pago, AS 96799 (684) 633-4031

EMPLOYMENT OPPORTUNITY

Position: Security Guard Salary: \$15,748.10-\$21,372.42

Responsibilities:

- 1. Patrol industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows and gates.
- 2. Answer alarms and investigate disturbances.
- 3. Monitor and authorize entrance and departure of employees, visitors and other people to guard against theft and maintain security of premises.
- 4. Write reports of daily activities and irregularities, such as equipment or property damages, theft, presence of unauthorized persons, or unusual occurrences.
- 5. Call police or fire department in cases of emergency, such as fire or the presence of unauthorized persons.
- 6. Warn people of rule infractions or violations and apprehend or evict violators from premises, using force when necessary.
- 7. Keeps DBAS management informed of any significant problems.
- 8. Monitors and watches premises after hours.
- 9. Maintain a neat and clean appearance and always be in a DBAS security uniform.
- 10. Any other duties as assigned by Facility Manager/Supervisor or President.
- 11. Must have transportation and cellphone.

Minimum Qualifications

- High School Diploma OR GED and 6 months of relevant experience
- Professional appearance and attitude.
- Ability to read and write.
- Ability to communicate in English and Samoan.
- Persistent and able to work in stressful situations.
- Must be able to work flexible hours and days (weekdays and/or weekends).

Applications available at Development Bank Building located in Pago Pago. Please submit a <u>completed application</u> at the Development Bank Office, with valid ID and current resume. Deadline to apply: Open until filled.