



DEVELOPMENT BANK OF AMERICAN SAMOA

EMPLOYMENT OPPORTUNITY

Position: LEGAL COUNSEL

Salary: \$60,000.00-\$70,000.00

PRIMARY RESPONSIBILITIES AND BASIC DUTIES

1. Provide legal advice to the Board, management, and staff on all matters pertinent to the Development Bank of American Samoa.
2. Provide legal representation of the Development Bank of American Samoa before American Samoa Courts, Legislature, and executive departments.
3. Supervise the Loan Recovery Department and Loan Recovery staff.
4. Provide in-house advice on borrower and lender compliance.
5. Design and implement appropriate legal remedies, including suit and foreclosure, for delinquent loans referred to the Loan Recovery Department.
6. Draft contracts, leases, manuals, policies, loan documents and other DBAS documents for the Development Bank of American Samoa.

QUALIFICATIONS

EDUCATION/EXPERIENCE: Juris Doctor degree from an ABA accredited law school with five to seven (5-7) years' experience as an attorney in relevant areas of practice. Must be admitted to practice in any state and a member in good standing of a state bar. Must be eligible for admission to practice in American Samoa and must either be admitted to practice and licensed to practice in American Samoa or obtain admission and license to practice within thirty days of commencement of employment. All hired employees are subject to background and credit checks.

SKILLS/ABILITIES: Excellent problem solving, analytical and negotiating skills. Strong leadership, management, and supervisory skills. Excellent interviewing, communications, and public relations skills. Excellent ability to work with President, Bank Management and Development Bank of American Samoa Board of Directors. Proficient in computer applications, including MS Word and MS Excel.

*Applications are available online at www.dbas.as or at DBAS Main Office in Pago Pago. Submit completed signed application with a current resume and valid photo identification. **Deadline to apply: Open until filled.** Please contact our office at 633-4031 for more information.