



Development Bank of American Samoa  
P.O. Box 9, Pago Pago, American Samoa 96799  
Office: (684) 633-4031 | Fax: (684) 633-1163 | Website: [www.dbas.as](http://www.dbas.as)

## SPECIAL PROJECT

APPLICANT(S) NAME: \_\_\_\_\_  
(Please Print)

DATE: \_\_\_\_\_

	INITIALS	
	Applicant	DBAS
1. Business Plan to include Owner, Partners & Officers Incomes (Sole Proprietor, Partnership or Corporation (Articles of Incorporation))	_____	_____
2. Business Tax Returns-last 3 years <b><u>if existing</u></b>	_____	_____
3. Business Financial Statements-last 3 years <b><u>if existing</u></b>	_____	_____
4. Valid Business License(s) and Business EIN verification <b><u>if existing</u></b>	_____	_____
5. Monthly Bank Statements (most recent 3 months) <b><u>if existing</u></b>	_____	_____
6. Individual Tax Returns and W2 form-last 3 years <b><u>if new</u></b>	_____	_____
7. ASG 303 Form or Employment Verification Letter and 3 most recent pay stubs	_____	_____
8. Social Security Benefit – Letter verifying SSI Benefit <b><u>if new</u></b>	_____	_____
9. Retirement Benefit - Letter verifying Retirement Benefit <b><u>if new</u></b>	_____	_____
10. Pension Verification - Letter verifying VA Benefit <b><u>if new</u></b>	_____	_____
11. Tax Clearance from ASG Tax Office <b><u>existing or new</u></b> businesses	_____	_____
12. 2 Valid Photo Identification cards locally issued and Social Security Card	_____	_____
13. Lease Agreement or Land Deed for Loans over \$15,000.00	_____	_____
14. Non-Refundable Application Processing Fee of \$100.00	_____	_____

DBAS will NOT ACCEPT INCOMPLETE APPLICATIONS  
Please Submit All Necessary Requirements for Consideration



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## **Special Project Commercial Loan Cover Sheet**

### **Eligible Projects:**

*To be Reviewed*

### **Eligibility Criteria:**

New, Start Up and Existing Businesses

### **Eligible Uses of Loan Funds:**

- Working Capital
- Purchase of equipment, machinery, and tools
- Construction or renovation of building for non-residential use

### **Loan Terms and Conditions:**

The Special Project Loan will strictly adhere to the terms and conditions outlined as follows:

#### ***Interest Rate:***

Fixed – 9.00%

#### ***Loan Term:***

Minimum: 2 years (24 months)  
Maximum: To be determined based on qualification



**DEVELOPMENT BANK OF AMERICAN SAMOA**

**Business Loan Application**

Name of Company: Tax ID/SSN#: Telephone: Date:

Mailing Address: Village: County: District:

Nature of Business: No. Of Employees: Established:

Sole Proprietorship: General /Limited Partner: Corporation:

**CREDIT REQUEST:**

Amount Requested: Purpose of Loan:

Usual Terms of Sale to Customers: Usual Terms of Sale Offered by Supplies:

Collateral Available for this Loan:

**PRINCIPAL/GUARANTOR:**

Name: % of Ownership: Title:

**BUSINESS REFERENCES:**

Business/Personal Checking: Business/Personal Savings Loan(s):

Bank Name/Address: Name of Contact: Telephone:

Major Trade Suppliers/Address: Name of Contact: Telephone:

**CREDIT REFERENCES:**

Name of Creditor/Lessor:

Type of Loan/Lease:

Original Amount:

Balance Owing:

Repayment Terms:

**MISCELLANEOUS**

Has your Business ever filed Bankruptcy or Defaulted on any Debts?	Yes	No
Is the Business and Endorser, Guarantor, or Co-Maker for obligations not listed in this financial statement?	Yes	No
Are any Assets pledged or mortgaged other than as stated on Business and Personal Financial Statements?	Yes	No
Is the Business a Party to any Claim or Lawsuit?	Yes	No
Does the Business owe any Taxes for Years prior to the Current Year?	Yes	No
Please supply the Name, Address and Telephone number of your Insurance Agent:		
Does your Company maintain Key Person Life Insurance on any Owner, Officer, or Shareholder?	Yes	No
Name of Insured:	Beneficiary:	Amount:

**SIGNATURE/DATE:**

By signing below, you each agree to the following:

- To the best of my knowledge and belief, all answers to the questions in this application are complete and true
- The Development Bank has the right to verify the accuracy of the information provided in this application
- The Development Bank is authorized to check each person's individual and/or business credit rating and
- The Development Bank is authorized to provide credit information concerning the applicants to others

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Social Security/Tax ID No.      Date

\_\_\_\_\_  
Social Security/Tax ID No.      Date



**DEVELOPMENT BANK OF AMERICAN SAMOA**

**Personal Financial Statement**

This statement applies as indicated by the following checked box:

- I am applying for separate individual credit in my name only and will be relying on my own income or assets and not the income or assets of another person to repay the credit requested. Only Sections 1, 3, and the reverse will be completed.
- We are voluntarily applying jointly for credit and are providing information on all our separate and jointly owned assets and income. If we are the spouses of each other, we will complete all Sections including personal information about both spouses in Sections 1 and 2 and our separate and jointly owned assets and income in Section 3 and the reverse. If we are not the spouses of each other, each of us will complete Sections 1, 3 and the reverse of separate Personal Financial Statement forms.
- This Statement relates to my separate individual guaranty of other person(s), or corporation and I will complete only Sections 1, 3 and the reverse.
- This Statement relates to our joint guaranty, which will be signed voluntarily by me and my spouse, guarantying the indebtedness of other person(s), partnership(s) or corporation(s) and all sections will be completed including personal information about my spouse in Section 2 and our separate and jointly owned assets and income in Section 3 and the reverse. If this Statement relates to a joint guaranty, which will be signed voluntarily by me and another person other than my spouse, guarantying the indebtedness of other person(s), each of us will complete Sections 1, 3 and the reverse of separate Personal Financial Statement forms.

Note: The "Assets" portion of this Statement normally lists only that property that is owned entirely by the person(s) signing the Statement. If I include assets co-owned with others, I will indicate the name(s) of the co-owner(s) and the type of co-ownership, that is joint tenancy, tenancy in common or tenancy by the entirety. My spouse will sign only when he/she is also completing this form.

SECTION 1 – PERSONAL INFORMATION – Applicant/Guarantor		SECTION 2 – PERSONAL INFORMATION - SPOUSE	
Name:		Name:	
Address:		Address:	
Position or Occupation:	How Long:	Position or Occupation:	How Long:
Business Name:		Business Name:	
Business Address:		Business Address:	
Social Security No:	Age:	Social Security No:	Age:
Home No:	Business No:	Home No:	Business No:
Fax No:	Email:	Fax No:	Email:

**SECTION 3 – STATEMENT OF FINANCIAL CONDITION AS OF: \_\_\_\_\_**

ASSETS		LIABILITIES	
Cash with ANZ:		Loans Payable – Secured & Unsecured:	
Cash with BOH:			
Cash with Other Banks:			
Accounts & Notes Receivable:		Accounts Payable:	
Marketable Securities:		Charge Accounts:	
Investment in Own Business:		Other:	
Life Insurance-Cash Value		Unpaid Taxes:	
Value of Residence:		Residence Mortgages Payable:	
Other Real Estate:		Other Real Estate Mortgage Payable:	
		Installment Accounts:	
Automobiles: Make, Model & Year:		Loans on Life Insurance:	
Make, Model & Year:		Other Liabilities:	
Title in the name of:			
Other Personal Property & Furniture:			
Other Assets:		TOTAL LIABILITIES:	
		NET WORTH (Total Assets less Total Liabilities):	
TOTAL ASSETS:		TOTAL LIABILITIES NET WORTH:	



**DEVELOPMENT BANK OF AMERICAN SAMOA**

**CONTINGENT LIABILITY:** As endorser/guarantor \$ \_\_\_\_\_ On letters of credit \$ \_\_\_\_\_  
 Legal claims and judgements (detailed) \$ \_\_\_\_\_

MONTHLY INCOME		MONTHLY PAYMENTS	
Applicants Gross Salary:		Rent or Mortgage:	
Overtime (constant & regular recurring):		Note Payments:	
Bonus or Commissions:		Charge Accounts:	
Dividends & Interest:		Installment Loan:	
Rents:		Loans on Life Insurance:	
Other (detailed):		Local Income Taxes:	
		Insurance Premiums:	
SUBTOTAL – APPLICANT:		Alimony, Child Support, etc:	
SPOUSE’S GROSS SALARY (optional)		Other Fixed Monthly Payments:	
OTHER (detailed):			
SUBTOTAL – SPOUSE:			
TOTAL INCOME:		TOTAL PAYMENTS:	

**SCHEDULE A. REAL ESTATE RESIDENCE** (Title to all real estate listed is in my name solely and unencumbered, except as noted)

Location and Description:	Title Held in Name of:	Date Acquired:	Original Purch Price:	Market Value:	Monthly Payment:	Balance of Mortgage:	Loan Number:	To Whom Estate is Payable To:

**SCHEDULE B. LIFE INSURANCE**

Company Name:	Agent Name:	Policy Number:	Amount of Policy:	Cash Value:	Loan Against Policy:	Beneficiary:	To Whom Policy is Assigned:

**SCHEDULE C. LOAN’S PAYABLE**

Name & Address of Holder/Note:	Loan Number:	Original Loan Amount:	Current Balance	Terms of Repayment:	Maturity Date:	Description of Assets Pledged:

